

CONFIDENTIAL

4 March 1946

CENTRAL INTELLIGENCE GROUP

C.I.G. ADMINISTRATIVE ORDER NO. 3

ACTIVATION OF THE CENTRAL REPORTS STAFF

Reference: N.I.A. Directives Nos. 1 and 2

1. Pursuant to N.I.A. Directive No. 2, the Central Reports Staff is hereby established, ~~to be organized in accordance with~~ the attached chart. The Office of the Chief, C.R.S., the Secretary, C.R.S., and the Chief, Estimates Branch, and the entire Current Branch will be activated without delay. The remainder of the Staff will be activated as soon as permanent quarters become available. *its initial strength to be as authorized in N.I.A. Directive No. 2, Appendix A.*

2. The Chief, Central Reports Staff, shall be responsible to the Director of Central Intelligence for the preparation, substantive content, and appropriate dissemination of all intelligence reports produced by the Central Intelligence Group pursuant to paragraph 3-a of the President's directive of 22 January 1946 and to N.I.A. directives.

3. One Assistant to the Chief, C.R.S., shall be designated by each permanent member of the Intelligence Advisory Board. In distinction from other C.R.S. personnel, who, in accordance with N.I.A. Directive No. 1, shall be assigned to C.I.G. and responsible to the Director of Central Intelligence, these Assistants shall be assigned to the offices of the permanent members of the I.A.B. and responsible to them, although detailed to serve full-time with the Chief, C.R.S. They shall:

a. Represent the interests of their respective members of the Advisory Board in the operations of the Central Reports Staff.

b. Represent the Central Reports Staff in its relations with their respective agencies.

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c. Assist the Chief, C.R.S., in:

- (1) The formulation of directives to the Branches of C.R.S. and of requests upon departmental agencies for essential information.
- (2) The review of summaries, estimates, and studies prepared by the Branches of C.R.S.
- (3) The recommendation of appropriate dissemination of such summaries, estimates, and studies.

Although it shall be the endeavor of the Chief, C.R.S., and his Assistants to effect such reconciliation of conflicting departmental estimates as to obviate disagreement at the level of the Intelligence Advisory Board, unanimous concurrence shall not be required, it being the responsibility of the Chief to determine the position to be taken in the C.R.S. report in accordance with the weight of the evidence or of opinion. In all cases of important disagreement, however, the substance of the disagreement shall be reported.

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4. The Secretariat, C.R.S., shall function in general as an executive office. Although responsible directly to the Chief, C.R.S., through the Secretary, it shall provide secretarial services to the Branches of C.R.S.

5. The Current Branch shall prepare periodical summaries of current information and intelligence based upon departmental cables and other current reports worthy of special dissemination.

6. The Estimates Branch shall prepare special estimates of foreign situations and of the capabilities and intentions of foreign powers. These estimates shall be based on the evaluation, integration and interpretation of departmental estimates.

Administratively, the internal organization of the Estimates Branch shall be functional rather than geographic. However, regional experience of personnel will be considered in

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determining their assignments, with a view to maintaining a proper balance of regional experience within each subdivision.

The normal method of operation will be by appropriate task groups, designated by the Chief of the Estimates Branch in accordance with specific problems.

SIDNEY W. SOUERS

Director

Encl. Chart

Distribution:  
Intelligence Advisory Board  
All C.I.G. Personnel